

EXECUTIVE MINUTES

5th Meeting of 2019



NOTICE OF MEETING

April 3, 2019 @ Noon
Coaldale Inn

The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9
Ph: 403-345-2358 | info@coaldalechamber.com | coaldalechamber.com

Attendance: *Destiny Homes Inc., Rene van de Vendel* - President; *Scotiabank, Terry Roosen* – 1st VP; *Van Rijn Electric LTD Jack Van Rijn* – 2nd VP; *Leonard D. Fast Law, Leonard Fast* – Corporate Secretary; *Sunny South News, Darlene van Schouwen* – Director-at-large; *Pollemans Homes & Rentals, John Pollemans* – Director-at-large; *Stop N' Go, Daryl Tonin* – Director-at-large;

Absent: *Westland Insurance Group Ltd., Derek Connick* – Director-at-large
Intercontinental Truck Body, Randy Van Seters – Director-at-large
EDJ Machacek LLP, Everett Duerksen – Past President

Guests: Colleen Van Raalte – Executive Assistant

1. CALL TO ORDER

2. APPROVAL OF AGENDA

2.1. Addition of Deletions.

MOTION

MSC: J. Pollemans/D. Tonin

BIMT Executive Council approve the agenda.

Carried

3. APPROVAL OF MINUTES

3.1. Executive meeting March 6, 2019

MOTION

MSC: L. Fast/T. Roosen

BIMT Executive Council approve the executive minutes of March 6, 2019.

Carried

3.2. AGM meeting March 13, 2019

MOTION

MSC: T. Roosen/J. Pollemans

BIMT Executive Council tables the AGM minutes of March 13, 2019 to the next Executive meeting.

Carried

3.3. Executive meeting March 20, 2019

MOTION

MSC: T. Roosen/J. Pollemans

BIMT Executive Council approve the executive minutes of March 20, 2019

Carried

4. EXECUTIVE REPORTS

4.1. Treasurer

5. BUSINESS ARISING FROM MINUTES

5.1. Awards and Appreciation collaboration with the Town

- The Town gives their awards in the Fall for the current year.
- The Chamber gives our their awards in the spring from the previous year.
- One group would have to change their distribution date in make it consistent.
- The Chamber's Awards and Appreciation banquet is the only event we now do, having given our other events to the Town of Coaldale to manage.
- We should keep this event for ourselves.

MOTION

MSC: J. Van Rijn/T. Roosen

BIMT Executive Council tables the discussion about the Awards and Appreciation banquet to the Strategic meeting.

Carried

5.2. Strategic planning meeting date

- Tuesday, May 7, 2019 from 6-8 p.m.

5.3. Fire Hall Sign

- Once the new addition to the firehall is complete the Town will be renovating the older building. Someone should ensure the sign stays with the Chamber of Commerce as per original agreement.
- The Town has had discussion about digital signage coming into the Coaldale from the east and west side.

-ACTION: René will speak with the Town to ensure that the sign stays with the Chamber.

5.4. Signing authorities updates

- ACTION: Terry to coordinate new signing authority.**

5.5. Status with Shaw

- Leonard sent email to Shaw and has not yet received as response.

6. NEW BUSINESS

6.1. Provincial 2019 Election Forum update

- Kevin from the ATA has spoken with Terry about setting up a table.

MOTION

MSC: J. Van Rijn/D. van Schouwen

BIMT Executive Council decline the ATA sponsorship or this organization having a table set up at the upcoming election forum.

Carried

6.2. Treasurer position

-ACTION: Terry will contact Graham Duke from KPMG.

- If we cannot secure a treasurer we should consider adding the title of secretary to secretary/treasurer and get Colleen to help out where needed.

6.3. Request for new office telephones - Quote of \$63 – Approved

- 6.4. Request from Ken to move Speakers Lunch into smaller meeting room
-The Chamber can accommodate moving into a smaller space if our numbers for the Board meeting are low.
-A discussion was had as to who is in charge of securing monthly speakers at our Board meeting. No clear decision was made at the time.

7. MEMBERSHIP

- 7.1. New members – Van Giessen Growers Inc
-Payment received
-Came on board to access health Insurance
- 7.2. Membership Update
- New GM at McDonalds. Cody Urban
- Withdraw of Membership: Coaldale Ladies Wear:
Moving to Lethbridge. Had problems with tenants upstairs.
No alternate space in Coaldale.

8. ITEMS FOR INFORMATION

- 8.1. Membership
-Invoices for 2019 memberships have been sent out.
-Application to Denture and Implant Solutions has been emailed.
-Getting good results with business updating their info.
- 8.2. Admin Hours Report
Colleen worked an extra 19 hours this month due to membership invoices being sent out, task surrounding Elections Forum and additional meetings.
- 8.3. Outgoing Cheques
-Black Sun Hosting Renewal \$179.43
-AP Reid Insurance second installment. \$525.00
-Coaldale Inn \$250.72
-VRVA \$1470.00
-Sunny South New Subscription \$27.30

MOTION

MSC: J. Pollemans/L. Fast

BIMT Executive Council approve the expenses listed above.

Carried

9. ITEMS FOR ACTION

- 9.1. Speaker Series – Who is presenting for April 10th Meeting.
-Colleen to contact Kalen Hasting and Andrea Koester to speak about the Malloy Drain Project and Anne Mitchel and Robert Horvath from Lethbridge County for a general update.

10. NEXT MEETING

May 1, 2019

11. ADJOURNMENT

MOTION

MSC: T. Roosen/D. van Schouwen

BIMT Executive Council approve to adjourn the meeting.

Carried