

EXECUTIVE MINUTES

6th Meeting of 2019



NOTICE OF MEETING

May 1, 2019 @ Noon
Coaldale Inn

The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9
Ph: 403-345-2358 | info@coaldalechamber.com | coaldalechamber.com

Attendance: *Destiny Homes Inc., Rene van de Vendel* - President; *Van Rijn Electric LTD Jack Van Rijn* – 2nd VP; *Leonard D. Fast Law, Leonard Fast* – Corporate Secretary; *Sunny South News, Darlene van Schouwen* – Director-at-large; *Stop N’ Go, Daryl Tonin* – Director-at-large; *Westland Insurance Group Ltd., Derek Connick* – Director-at-large; *Intercontinental Truck Body, Randy Van Seters* – Director-at-large

Absent: *Scotiabank, Terry Roosen* – 1st VP; *Pollemans Homes & Rentals, John Pollemans* – Director-at-large; *EDJ Machacek LLP, Everett Duerksen* – Past President

Guests: Colleen Van Raalte – Executive Assistant

1. CALL TO ORDER

2. APPROVAL OF AGENDA

2.1. Addition of Deletions.

MOTION

MSC: J. Van Rijn/D. van Schouwen

BIMT Executive Council approves the agenda.

Carried

3. APPROVAL OF MINUTES

3.1. AGM meeting March 13, 2019

-Agenda has been review and will be officially approved at the AGM in 2020.

3.2. Executive meeting April 3, 2019

MOTION

MSC: R. Van Seters/D. van Schouwen

BIMT Executive Council approves the executive minuetts of April 3, 2019

Carried

4. EXECUTIVE REPORTS

4.1. Treasurer – nothing to report

5. ACTION ITEM REVIEW

5.1. René will speak with the Town to ensure that the sign stays with the Chamber.

-Did not have time to meet.

-Jack will talk to town instead at a meeting already scheduled.

5.2. Terry to coordinate new signing authority – Absent: Tabled.

5.3. Terry will contact Graham Duke from KPMG – Absent: Tabled.

6. BUSINESS ARISING FROM MINUTES

6.1. Status with Shaw

- Received an email from Shaw saying that that they do not accept our rationale for not paying the outstanding Shaw bill associated with service termination.
- We have a good defense that the person who signed the contract did not have the authority to do so.
- Is the Chamber prepared to accept legal action should it come to that?
- They might send a collection agency.

MOTION

MSC: J. Van Riji/D. Tonin

BIMT Executive Council agrees to table this discussion until further action from Shaw is received.

2 Against/4 Favor - Carried

7. NEW BUSINESS

7.1. Provincial 2019 Election Forum Review

- Feedback from the candidates regarding our forum was positive. There was good control of the crowd. Moderators did well.
- Thank you emails were sent to the moderators.
- Last min changes to format should not have happened. Public should not have been given the opportunity to speak, only to ask their questions through the moderator.
- Anticipated 50-60 people to attend: 189 showed up.
- Can't credit the great turnout to overall election apathy.
- Jack passed on the official congratulations on behalf of the chamber to the winning candidate.
- Received well by the public.

7.2. Officers and Director's List to Corporations Canada.

- Listed Leonard Fast as Secretary/Treasurer
- ACTION: Colleen will look into why CANADA Corporations needs this info. She will also communicate with ALBERTA Corporations to ensure good order of Society Status.**

7.3. Quick Books Subscription.

- Chamber could pay its own monthly subscription \$40
- Currently setup up as a monthly fee through EJD Machacek for subscriptions \$40.
- EJDM includes some file monitoring and troubleshooting.
- EJDM could also present a proposal for bookkeeping, receipt bank, etc., as needed.
- It is unclear if there is a benefit of going through EJDM.
- In principle we agree to spend the money.
- ACTION: Colleen will look into more detail to what the file monitoring and troubleshooting entail.**

8. MEMBERSHIP

8.1. New members – Advance Technique Denture + Implant Solutions

- Payment received
- Future memberships should be brought to the Board meetings.
- Official agenda and minutes should be returned to the board meetings.

MOTION

MSC: L. Fast/J. Van Rijn

BIMT Executive Council approves membership of Advance Technique Denture + Implant Solutions

Carried

8.2. About half of the membership has paid their fees.

9. ITEMS FOR INFORMATION

9.1. Admin Hours Report

Colleen worked a total of 35.75 this month. Extra due to Election Forum and Strategic planning.

9.2. Outgoing Cheques

- Automatic withdraw set up for Telus Bill
- April 16, 2019 - \$63.06 (Next bill to be \$40.46)
- VRVA \$1,230.94
- 35.75 Hrs \$1072.50
- Office Phone \$62.99
- Gift for John Pollemans - Food Items- \$95.45
- Darlene van Schouwen - Forum Expenses - \$12.40
- Renè van de Vendel – Forum Expenses - \$75.07

MOTION

MSC: J. Van Rijn/R. Van Seters

BIMT Executive Council approves April's payables as presented.

Carried

10. ITEMS FOR ACTION

10.1. Speaker Series – Who is presenting for May 8th Meeting.

- It would be helpful to assign this task to an executive member and have a schedule set up in advance.
- Need to work collectively
- Kalyton Rutberg Bylaw officer or Glen Henry RCMP. Jack will reach out.
- Internal membership should be paying for lunch regardless if they present at the meeting or not.
- Will speak further at our Strategic Planning Meeting

MOTION

MSC: J. R. Van Seters/L. Fast

BIMT Executive Council will cover the cost of lunch for any external speakers who have received an invitation to speak at our board meetings.

Carried

10.2. Each member to bring three items of interest to the strategic planning meeting.

11. NEXT MEETING

May 7, 2019 6-8 pm – Strategic Planning Meeting

June 5, 2019

12. ADJOURNMENT

MOTION

MC: R. Van Seters

BIMT Executive Council adjourns the meeting for May 1, 2019.

Carried