



**EXECUTIVE MINUTES**  
**Wednesday, September 5, 2018**  
**Coaldale Inn**

**PRESENT:** EJD Machacek LLP (Everett Duerksen), Jake Klassen Plumbing & Gasfitting (Lacey Klassen), Leonard Fast Barrister (Leonard Fast), Pollemans Homes & Rentals (John Pollemans), Scotiabank (Terry Roosen), Stop N Go (Daryl Tonin), Sunny South News (Darlene van Schouwen), Van Rijn Electric Ltd. (Jack Van Rijn) and Coaldale & District Chamber of Commerce (Dixie McCarley)

**1. Call to Order**

President, Everett Duerksen, called the meeting to order at 12:05 p.m.

**2. Additions to/approval of Agenda**

Jack Van Rijn requested that agenda and minutes be emailed out prior to meeting.

**MOTION:** Moved by John Pollemans, seconded by Terry Roosen, that the agenda be approved as distributed. Carried

**3. Approval of Executive Minutes – August 1, 2018**

**MOTION:** Moved by Terry Roosen, seconded by Leonard Fast, that the Executive Minutes of August 1, 2018 be approved as distributed. Carried

**4. Old Business:**

**a) Wellness – Sponsorship**

Leonard Fast advised that Wellness Association will be meeting sometime this month and he will get back to us.

**b) GIC's**

Terry Roosen will prepare documents and have two officers sign. Chamber has renewed the investments as follows:

\$5,389.94 for 9 month term @ 2.35% maturing June 5, 2019

\$5,300.00 for 2 year term @ 2.80% maturing Sept 5, 2020

**c) A&A Update**

Nothing of significance to report. There will be a meeting at Everett Duerksen's office on Monday, September 10<sup>th</sup> at noon to pick winners from list of nominations received.

**d) Lease**

Leonard Fast will email the office a workable copy of the lease. Dixie McCarley advised that we no longer need the storage area in the basement. Hence, Chamber should consider renegotiating monthly rental from \$550 to something lower. Other businesses in the centre pay as follows: Wellness (\$420 – 1yr); Truba Truba (\$400 – 2yr); FDC Trucking - office larger than the others (\$500 - 1yr).

**e) Cannabis Action Update**

Everett Duerksen advised that he has only received one email concerning possibly of Chamber sending a letter to the Town. Doreen Lloyd dropped in to see him and was very upset that the Chamber was taking this action even though Everett's email was neutral. Everett reminded her that Briane Simpson is the Chamber's representative and any issues concerning the Chamber should be addressed by her. Everett suggested that the Town and Chamber should be working together on issues.

Through Kalen Hastings, Everett will ask if Cameron Mills can attend next week's meeting to provide more information on proposed bylaw.

Everett will contact Briane to ensure that she prepares a more thorough report for meeting on September 12<sup>th</sup>.

Other comments:

- Approach for meeting – open to the floor
- Will need motion
- 21 applications have been filed in Lethbridge
- if legal, have to be supportive
- prohibit retail sales
- Town host open house to review cannabis regulations on Sept 13 at Hub

5. **New Business:**

a) **Andrea Brack – RBC Membership**

Membership application received from her marked for 1 employee at \$99.00 although she is an employee of RBC. Dixie McCarley will call her for more information prior to a decision being made and will also check to see if RBC is a member of Lethbridge Chamber.

b) **Insurance Policy Renewal Options**

Email received from Phil Cole at A.P. Reid on September 4<sup>th</sup> advising that insurance renewal is due on November 1<sup>st</sup> and they need some information from Chamber to get renewal policy issued. In addition to a copy of this email, Executive was given a copy of Reid's Statement of Values form and the inventory for the Chamber. John Pollemans offered to research renewal and report back to Executive.

c) **Cell Phone Contract**

Dixie McCarley distributed an email that she sent to Everett Duerksen on August 8<sup>th</sup> advising that she acquired cell phone in 2017 and that contract was for a two year period ending July 2019. As the Chamber's call volumes have decreased substantially since elimination of Settler Days/Night of Lights, it seems to be an unnecessary expense for the Chamber. To pay off Fido's contract on August 8<sup>th</sup>, it would be \$370 versus Chamber continuing to pay monthly \$60.31 -- cost savings of \$293.41.

At Shaw, Chamber currently pays: Internet 96.95; Fax 24.95; Phone 24.95; Discount on internet - \$18; discount on phone \$10.00. Can Chamber reduce cost by transferring land line to cell phone?

MOTION: Jack Van Rijn, seconded by Terry Roosen, moved that the Coaldale Chamber cancel their fax. Carried

Dixie McCarley to investigate.

d) **Credit Card Options (Square)**

MOTION: Moved by John Pollemans, seconded by Darlene van Schouwen, that Lacey Klassen purchase a square reader for contactless and chip (accept tap-and-pay cards and interact flash everywhere) at a cost of \$61.95

e) **Roger Brooks (Community Development) Email**

An email was received from Spencer Croil advising that Roger Brooks (community development expert) is going to be in Coaldale on September 18<sup>th</sup> from 9:00 am to 3:30 p.m. Both Everett Duerksen and Jack Van Rijn will attend. Dixie McCarley will purchase two tickets.

f) **Settler's Days Report**

Tabled

g) **Highway #3 Twinning – June 1, 2018**

The Highway #3 Twinning Minutes of June 1, 2018 were acknowledged as received and filed.

6. **Next Executive Meeting** – October 3, 3018

7. **Adjournment**

Meeting adjourned at 1:00 p.m.

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Everett Duerksen, President

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Leonard Fast, Corporate Secretary