

EXECUTIVE MINUTES

12th Meeting of 2019



NOTICE OF MEETING

November 6, 2019 @ Noon
Coaldale Inn

The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9

Ph: 403-345-2358 | info@coaldalechamber.com | coaldalechamber.com

Attendance: *Destiny Homes Inc., René van de Vendel* - President; *Scotiabank, Terry Roosen* – 1st VP; *Van Rijn Electric LTD, Jack Van Rijn* – 2nd VP;; *Westland Insurance Group Ltd., Derek Connick* – Director-at-large;; *Intercontinental Truck Body, Randy Van Seters* – Director-at-large; *Stop N’ Go, Daryl Tonin* – Director-at-large; Associate- *Darlene Van Schouwen* – Director-at-large

Absent: *Pollemans Homes & Rentals, John Pollemans* – Director-at-large
Leonard D. Fast Law, Leonard Fast – Corporate Secretary
EDJ Machacek LLP, Everett Duerksen – Past President

Guest: KPMG. Graham Duke
Colleen Van Raalte – Executive Assistant

1. CALL TO ORDER

2. APPROVAL OF AGENDA

2.1. Addition of Deletions

3. EXECUTIVE APPOINTMENT

MOTION

MSC: T. Roosen/J. Van Rijn

BIMT Executive Council appoint Graham Duke to the Executive office of Treasure.

Carried

4. APPROVAL OF MINUTES

4.1. Executive meeting October 2, 2019 and October 23, 2019

MOTION

MSC: J. Van Rijn/T. Roosen

BIMT Executive Council approve the minutes of October 2, 2019

Carried

MOTION

MSC: T. Roosen/R. Van Seters

BIMT Executive Council approve the minutes of October 23, 2019

Carried

5. TREASURER REPORTS

5.1. Bank Statement \$28,592.75 (**Insert 4.1**)

5.2. A/R aging Summary report (**Insert 4.2**)

ACTION: Colleen to present a list of expelled membership to the next meeting.

5.3. Balance Sheet (**Insert 4.3**)

5.4. Trial Balance Sheet (**Insert 4.4**)

5.5. Outgoing Payments (**Insert 4.5**)

-Telus September – 40.46 DW

-VRVA - \$900 - CHQ

- DB Pro Audio & Lighting - \$357.00 - CHQ
- Lethbridge Event Rentals - \$157.50 + 52.50 = \$210 – CHQ
- Coaldale Inn \$614.95 - CHQ
- October 2 - \$143.32
- October 9 – 259.18
- October 16 - \$67.46
- October 23 - \$144.99

MOTION

MSC: T. Roosen/D. Connick

BIMT Executive Council approve reports and expenses as presented.

Carried

6. ACTION ITEM REVIEW

- 6.1. ACTION: René to contact Cindy Hoffman at the Town office regarding collaboration for A&A Banquet. (Completed)
- 6.2. ACTION: Colleen to contact Grant Hunters office regarding November Speaker Series. (Completed)
- 6.3. ACTION: Jack to find out when the first year of the parade of lights was held
-First parade of lights we held in 1998 (Completed)
- 6.4. ACTION: René will make a brief presentation to the board at the Speak Series lunch meeting on November 13 regarding committee initiative. Will also call for a meeting to take place on November 20th to seek a support from the board with an official motion and the appointment of committee chairs. Will provide information for special invitation to the board members for Colleen to forward. (Completed)

7. BUSINESS ARISING FROM MINUTES

- 7.1. Speaker Series
 - Victoria was requesting a meeting to discuss collaborative support between Chamber and Highway 3 Twinning.
 - René has been trying to contact her but has nothing to report.
 - Grant Hunter to present at November Speaker Series. Notices have gone out on email and Facebook.
- 7.2. Projector Input - \$400 will not be enough to purchase projector.
 - Option 1: Super cheap projector \$170 + 70 x 70 Screen 219.00 = 407.93 (screen on sale)
 - Option 2: Recommended projector \$370 + Screen = \$589.00
 - Option 3: Quote from DB audio Pro – will have numbers for meeting.

MOTION

MSC: J. Van Rijn/R. Van Seters

BIMT Executive Council approve the increase the budget from \$400 to \$600 to proceed with the purchase of a project and screen.

Carried

8. NEW BUSINESS

- 8.1. New Committees
 - Executive has shows their willingness to chair the new various committees. Appoints to be made at the special meeting taking place November
- 8.2. Awards and Appreciation Banquet
 - Kinsmen Club of Coaldale has agreed to give the Community Centre booking for March 21, 2019 to the Chamber.
 - A separate meeting the plan the A&A banquet is scheduled for Thursday 14th at noon.

- 8.3. Jeff Forrest email regarding Laundry Facilities
-René will contact Jeff Forrest to perhaps advise him to address this letter to the Mayor and Councillors. There is nothing the Chamber can really do about this issue.
- 8.4. Coaldale Rec Centre Tax Implications
-The Chamber was approached by a serval businesses and individuals regarding Town projects and the potential tax implications it could have on town's citizens and businesses.
-This group would like the Chamber to facilitate a Public Town Hall meeting. This group would be willing to supply moderator.
-The Alberta government did not approve a new high school for Coaldale. This may be in part because Kate Andrews High School is only at about a 60% capacity.
-Since the new school did not get approved in this budget cycle it would be 7-9 years, maybe even more, before a new high school is operational.
-It was noted by MLA Grant Hunter was aware of the new school application but it was not part of the recently released budget.
-The Town had plans to collaborate with the Alberta Government and the local school district to develop a multiuse space which would include the addition of a recreation centre to the high school.
-The Town still wants to proceed with building the rec centre but has not communicated the tax implications. Because the high school concept of the project has fallen thru, the question is raised as to who is going to cover not only the cost of the facility but also the cost associated with the operations.
-There are also controversies surrounding the site location for this project and the cost associated with the development of infrastructure
-The Town will be revisiting business tax assessments shortly. Thus far, businesses have been attracted to Coaldale because taxes are less then Lethbridge.
-Chamber members noted that the Town did a better great presenting for new swimming pool.
-A concern was brought forward as to whether hosting a Town Hall might disrupt our relationship with the Town. It was noted that we are only facilitating an event and have no official opinion to these concerns.
-Jack is willing to be the liaison between this group and the Chamber.

MOTION

MSC: T.Roosen/D. Connick

BIMT Executive Council approves in principle the concept to host a town hall meeting, to discuss tax implications regarding town of Coaldale projects.

Carried

9. MEMBERSHIP

Darlene Van Schouwen – Associate Membership.

-No action required.

10. ITEMS FOR INFORMATION

10.1. Letter from the Town of Coaldale advising that Briane Simpson and Roger Hohm (Alternate) have been designated as Town Representative to the Coaldale Chamber.

10.2. Admin Hours Report

Colleen worked a total of 31 hours for the month of September reducing banked hours down to a total of 23.5.

11. ITEMS FOR ACTION

11.1. -ACTION: René will contact Jeff Forrest regarding his email about Laundry Facilities to perhaps advise him to address this letter to the Mayor and Councillors.

12. UP COMING MEETINGS

- Speaker Series – November 13, 2019 – Grant Hunter speaking
- Board Meeting - November 20, 2019 – Special Committee meeting
- Executive Meeting – November 21, 2019 – A&A Banquet
- Executive Meeting – December 4, 2019 – Regular Meeting

13. ADJOURNMENT

MOTION

MC: D. Tonin

BIMT Executive Council approve to adjourn the meeting.

Carried