

BOARD MINUTES



NOTICE OF MEETING

July 8, 2020 @ Noon
Coaldale Inn

The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9
Ph: 403-345-2358 | info@coaldalechamber.com | coaldalechamber.com

- Attendance:** René van de Vendel, *Destiny Homes Inc.* - President
Terry Roosen, *Scotiabank* – 1st VP
Jack Van Rijn, *Van Rijn Electric LTD* – 2nd VP
Leonard Fast, *Leonard D. Fast Law* – Corporate Secretary
Graham Duke, *KPMG* – Treasurer
Daryl Tonin, *Stop N' Go* – Director-at-large
John Pollemans, *Pollemans Homes & Rentals*, – Director-at-large
Derek Connick, *Westland Insurance Group Ltd.* – Director-at-large
- Regrets:** Darlene Van Schouwen – Director-at-large
Randy Van Seters, *Intercontinental Truck Body* – Director-at-large
Everett Duerksen, *EDJ Machacek LLP* – Past President
- Guest:** Colleen Van Raalte – Executive Director
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1. CALL TO ORDER

2. APPROVAL OF AGENDA

2.1. Addition or Deletions

MOTION

MSC: J. Pollemans/T. Roosen

BIMT the Board approves the agenda.

Carried

3. APPROVAL OF MINUTES

3.1. Board Meeting – June 3, 2020

MOTION

MSC: J. Van Rijn/J.Pollemans

BIMT Board approves the minutes of June 3, 2020.

Carried

4. ACTION ITEMS FROM APRIL 29 AND JUNE 3 MEETING

ACTION: Graham will work on presenting a summary of the first quarter.

-Wanting to create an easy to read quarterly budget.

-Colleen and Graham will work together to bring in the committees into quickbooks sometime in the fall.

-Graham suggest that the Board consider putting part of their funds into investments. It was noted that investment will not receive very much in the way of return due to current economic climate.

-The board thanks Graham for his work.

ACTION: Graham to reach out to Revenue Canada.

-Colleen has been added and requirements for employee reporting has been suspended.

ACTION: Derek to speak with Brianne to find out what the Town is doing to promote business and what we can do to help. (Waiting for a response from Brianne)

-Town of Coaldale had a meeting with Grant hunter about businesses within the Town of Coaldale. The Chamber is wondering why they were not invited to attend.

-Leonard and Derek will communicating this to Briane regarding this issue.

ACTION: Jack will investigate our glass cabinet and communicate with Colleen what needs to be done.

-Glass cabinet should have all the business listed, if they are open, and hours of operation.

-A simple message like main street business is accessible and open would be better.

ACTION: Jack will take care of making a sign for the cabinet.

-The Chamber has a sign along the HWY (by McDonald's), letting the community know that main street is open for business during construction. We will continue using the same message without any changes until the end of the summer/construction.

ACTION: Derek is to find out more information from Brianne about an electronic sign and how the Chamber can get involved with this initiative. (Waiting for a response from Brianne)

ACTION: Terry to reach out to Kim Craig regarding Chamber membership.

-Left two messages to Kim Craig. We probably are not going to receive any engagement.

5. FISCAL REPORTING AND BILLS JUNE

5.1. Bank Statements May (Insert 5.1)

5.2. Income from Chamber Plan \$693.40

5.3. Profit and Loss Comparison (Insert 5.3)

-Graham highlights the refund of tickets from the cancelled A&A Banquet.

5.4. Aging Summary Report (Insert 5.4)

-Most of the membership invoices has been paid. Colleen is still trying to reach out to the last few.

5.5. Outgoing Payments

5.5.1. Telus December – **\$40.45 (Direct Withdrawal)**

5.5.2. VRVA – **\$1,575.00 (Cheque)**

- Finding info about discount services and social media planning is why and amount is higher than usual.

MOTION

MSC: T. Roosen/J. Van Rijn

BIMT the Board approves the expenses as presented.

Carried

6. SUB COMMITTEE REPORTS

6.1. Executive – René van de Vendel

-The executive committee can expect a meeting to be called to discuss details for hosting our AGM. The consensus from the Board is to host the AGM in September/October rather than in the Summer.

6.2. Membership – Terry Roosen

-Membership cancellations include: Bio Ag, who is going out of business, and Donkergoed Farms, who has changed health plans.

-The Coaldale Funeral home changed ownership to Eden's Funeral Home & Cremation Services.

-Total membership is 99

6.3. Local Advocacy – Leonard Fast

-The Downtown construction has been going well, with construction workers and engineers developing time saving initiatives as they go. Most businesses are pleased with the progress despite all the disruptions. Issues that have arisen have been dealt with immediately either by the construction crew or the Town of Coaldale.

-Kudos to Tollestrup Construction and the Town of Coaldale.

6.4. Political Advocacy – Derek Connick

6.5. Community – Daryl Tonin

6.6. Events – Randy Van Seters

6.7. Communications – Jack Van Rijn

- Website will go live in September complete with media releases.
- Discount services were review with the ACC and CCC.
- We need to find out what is happening with Peninsula and if we have received any payment from them.
- ACTION: René will look through his documentation so see what was decided as an agreement and forward to Colleen who will reach out to Peninsula.

7. NEW BUSINESS

7.1. VLT

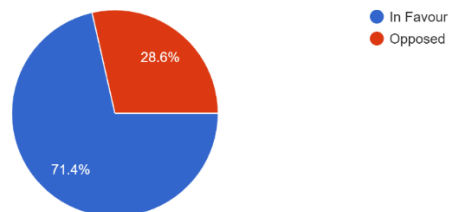
7.1.1. Update on member survey.

7.1.2. Update on delegation to Town Council July 13.

- René will be attending a Town Council meeting with member Ken Schmidt from the Coaldale Inn.
- Results of the VLT survey were similar to the results of the phone survey sent out by the Town a few years back.
- Could not find bylaw from the Town that says businesses are not allowed to have VLTs.
- Discovered, after many phone calls with the Liquor and Gaming office, that the province bans VLT everywhere; municipalities may elect to bring in VLTs.
- All of this info can be found in the Liquor and Gaming Act.
- Town Council can decide as to whether or not Coaldale may have VLTs.
- The Town made a request of the Chamber, to survey its membership, and provide them with the results.

15 in favor, 6 opposed = 21 responses

As member of the Chamber of Commerce, are you favor of or in opposition to the operation of VLTs in a qualified Coaldale business?
21 responses



7.2. Chamber AGM

- A plan will be developed by the executive committee to be presented to the board.
- We need 25 members for quorum. Executive Committee will check into this further.

7.3. Society Annual Return

- Due to the COVID crises the Alberta Registry for Societies says they are being flexible with societies surrounding annual reporting.

7.4. HWY 3 Update

- Jason Kenney announced the Highway 3 Twinning from Taber to Burdette this week.
- The Chamber congratulations the High 3 Twinning Association on their success.
- An invitation was sent out to the Chamber to attend the official announcement. Unfortunately, no one was able to attend.

7.5. Photocopier needs to be moved from EJDM.

-Technology changes so fast these days. The photocopier should be appraised and then we should sell it.

-Colleen is tasked to take care of this.

MOTION

MSC: J. Van Rijn/J.Pollemans

BIMT Board approves in principle the selling of the photocopies.

Carried

8. UP COMING MEETINGS

August 5, 2020 - Coaldale Inn at Noon

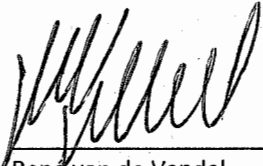
9. ADJOURNMENT

MOTION

MC: T. Roosen


BIMT Board approves to adjourn the meeting.

Carried



René van de Vendel
President

August 5 2020
Date



Leonard Fast
Corporate Secretary

5/0/20.
Date