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The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9  
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**Attendance:** René van de Vendel, Destiny Homes Inc. - President  
Terry Roosen, Scotiabank – 1<sup>st</sup> VP  
Jack Van Rijn, 476380 Alberta Ltd. – 2<sup>nd</sup> VP  
Leonard Fast, Leonard D. Fast Law – Corporate Secretary  
Graham Duke, KPMG – Treasurer  
Jack Penner, NAPA Auto – Director  
Daryl Tonin, Stop N’ Go – Director  
Derek Connick, Westland Insurance Group Ltd. – Director

**Regrets:** Robert Woolf, Crop Innovations Inc – Director  
Everett Duerksen, EDJ Machacek LLP – Past President

**Guest:** Colleen Van Raalte – Executive Director

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**1. CALL TO ORDER AND WELCOME**

**2. APPROVAL OF AGENDA**

2.1. Addition or Deletions

**MOTION**

**MSC: T. Roosen/D. Connick**

**BIMT the Board approves the agenda.**

**Carried**

**3. APPROVAL OF MINUTES**

3.1. Board Meeting – September 1, 2021

**MOTION**

**MSC: J. Van Rijn/D. Connick**

**BIMT the Board approves the minutes of September 1, 2021.**

**Carried**

**4. ACTION ITEMS FROM SEPTEMBER 1 MEETING**

- 4.1. ACTION: For the next phase in recruitment, René is going to reach out the Town of Coaldale to see if we can secure a list of contact names as well.  
-The Town of Coaldale has a list of business with contact info they are willing to share. They will only provided us with the businesses who have agreed to promote their services on the Town website. Leia Cathro will see what she do to provide us with this info.
- 4.2. ACTION: Colleen to send Rene link to one drive. (Complete)
- 4.3. ACTION: René to send out an email requesting invitations to Town events they feel are appropriate for the Chamber to attend. (Complete)

**5. FISCAL REPORTING AND BILLS SEPTEMBER**

- 5.1. Bank Statements September (Insert 5.1)  
5.2. Profit and Loss Comparison (Insert 5.2)  
5.3. Balance Sheet (Insert. 5.3)  
5.4. Aging Summary Report (Insert 5.4)  
5.5. Income

- 5.5.1. Chamber Plan \$654.13
- 5.6. Outgoing Payments (Insert 5.6)
  - 5.6.1. VRVA-**\$2,383.92 (Cheque)**  
-75.68 Hours. Overages contributed to Federal and Municipal Elections.
  - 5.6.2. DB Pro Audio - **\$357 (Cheque)**
  - 5.6.3. Lethbridge Event Rentals – Paid out to Jack Van Rijn - **\$336 (Cheque)**
  - 5.6.4. Southern Alberta Newspapers **\$971.46 (Cheque)**  
Federal Forum – \$678.51  
Municipal Forum - \$292.95
  - 5.6.5. Coaldale Inn – **\$381.96 (Cheque)**  
-(Note: Price per plate has increased from \$9.95 to \$10.50)  
-Executive Meeting – Sept 1 - \$109.51  
-Speaker Series Meeting – Sept 15 - \$182.95  
-Municipal Forum Meeting – Sept 22 - \$89.50
  - 5.6.6. Ongoing Expenses  
-Telus \$44.65, Email \$8.19 (**Direct Withdrawal**)

**MOTION**

**MSC: G. Duke/T. Roosen**

**BIMT the Board approve the expenses as presented.**

**Carried**

**SUB COMMITTEE REPORTS**

5.7. Executive – René van de Vendel

5.7.1. Letter of resignation – John Pollemans

“At this time I would like to announce that my life will continue to be in Belize and that I will not be able to serve on the Coaldale Chamber Board any longer. It’s been a great pleasure to be a part of the Coaldale Chamber. I like to thank all of you that I had the pleasure of working with. I still would like to stay a member of the Coaldale Chamber. Sincerely John”

**ACTION: René to write a letter of appreciation to John, have the board members sign it, and forward to John via email.**

**MOTION**

**MSC: T. Roosen/L. Fast**

**BIMT the Board accept the resignation of John Pollemans as Director of the Coaldale Chamber of Commerce board.**

**Carried**

5.8. Membership – Terry Roosen

5.8.1. Membership

- Whole Leaf Ltd. – Membership application received, still waiting on payment.
- Membership inquiries from Impact Health Physiotherapy, Two Old Goats Mechanical Ltd. and Kiwi Brian’s Honey. Membership applications have gone out and Colleen will follow up.
- A concern was brought forward as to what fee we should charge business seeking membership in the month of November.
- If the board would like to offer two complementary months, we need to ensure that the books reflect that the fee is accounted for in January of the new fiscal year.

**MOTION**

**MSC: T. Roosen/G. Duke**

**BIMT the Board approve to allow businesses seeking membership in the month of November to receive 14 months of membership.**

**Carried**

5.8.2. Speaker Series –

- Update for October 20
- Trevor from the Owls nest will present at the next speaker series.
- Terry will find out more details and pass them along to Colleen.
- We should invite a new staff sergeant to present, considering their increased presence in the town with the new RCMP building.
- A question was raised as to how we can increase participation.
- The board would have to remember to keep the ever-changing Health restrictions in mind.

5.9. Local Advocacy – Leonard Fast

5.10. Community – Daryl Tonin

5.11. Events – Robert Woolf

5.12. Communications – Jack Van Rijn

5.13. Director - Jack Penner

5.14. Executive Director – Colleen Van Raalte

5.15. Political Advocacy – Derek Connick

5.15.1. Federal Forms – Recap

- Final Budget update - \$1371.51
- DB Audio \$357, Lethbridge Event Rentals \$336, Sunny South News \$678.51
- The event went over well and was appreciated by the Candidates as a well-run event.
- Quite number of questions were submitted by the public.
- Viewership stats was approximately 50 people in physical attendance with 50 people on-line. Public participants were willing follow the health guidelines by wear masks.
- This event was slightly over budget due to a miscommunication about Sunny South News advertising. Sunny South news is willing to provide some sort of consideration for the upcoming municipal forum advertising.

Terry takes over as chair while René and Jack recuse themselves for the remainder of the Board meeting.

5.15.2. Municipal Forums – October 13, 2021 - General Update

- Projected Budget - \$517.95
- Sunny South News - \$292.95, Live Steam Services \$150, Moderator Gifts \$75
- Event is taking place at the GEM of the West Museum at 7:00 pm.
- Final details surround the event were confirmed.

**6. NEW BUSINESS**

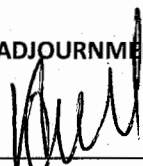
**7. UP COMING MEETINGS**

October 13, 2021 – Municipal Election Forum

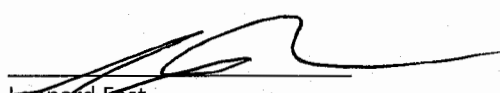
October 20, 2021 – Speaker Series

November 3, 2021 – Board Meeting

**8. ADJOURNMENT**

  
\_\_\_\_\_  
René van de Vandel  
President

Nov-3 2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Leonard Fast  
Secretary

3/4/21  
\_\_\_\_\_  
Date