
The Coaldale and District Chamber of Commerce | Box 1117, Coaldale AB, T1M 1M9
Ph: 403-345-2358 | info@coaldalechamber.com | coaldalechamber.com

Attendance: René van de Vendel, Destiny Homes Inc., - President
Terry Roosen, Scotiabank – 1st VP
Leonard Fast, Leonard D. Fast Law – Corporate Secretary
Derek Connick, Westland Insurance Group Ltd. – Director
Archie Mpofu, Wholeleaf Foods – Director
Jack Penner, NAPA Auto – Director
Daryl Tonin, Stop N’ Go – Director
Clayton Varjassy, Cottonwood Records – Director

Regrets: Graham Duke, KPMG – Treasurer
Robert Woolf, Crop Innovations Inc., – Director
Jack Van Rijn, 476380 Alberta Ltd. – 2nd VP

Guest: Colleen Van Raalte – Executive Director

1. CALL TO ORDER AND WELCOME

2. APPROVAL OF AGENDA

2.1. Addition or Deletions

MOTION
MSC: J. Penner/T. Roosen
BIMT the Board approves the agenda.
Carried

3. APPROVAL OF MINUTES

3.1. Board Meeting – September 7, 2022

MOTION
MSC: D. Connick/J. Penner
BIMT the Board approves the minutes of September 7, 2022.
Carried

4. ACTION ITEMS FROM JUNE MEETING

ACTION: Colleen to reach out to Chamber Executives regarding Cyber Insurance.
-St. Albert has a separate policy for cyber insurance. Lethbridge Chamber is in the process of reviewing this as well. Their Sentiment was that that it’s probably a good idea.
ACTION: Colleen to secure thank you cards for B2B presents – complete.

5. FISCAL REPORTING AND BILLS SEPTEMBER

- 5.1. Bank Statements Sept (Insert 5.1)
- 5.2. Profit and Loss Comparison (Insert 5.2)
- 5.3. Balance Sheet (Insert. 5.3)
- 5.4. Aging Summary (Insert 5.4)

- The Coaldale Inn was pressured into purchasing A&A tickets last year. It seems odd that the Chamber would ask the venue to pay for tickets when they were running around providing a service.
- The Chamber needs to be mindful of the service that the Coaldale Inn provides to the Coaldale Chamber.
- The outstanding invoice for A&A tickets was paid without any issues.

5.5. Scotiabank Investment GIC Maturity (Insert 5.5)

- GIC matured on September 30, 2022.
- Scotiabank has a new product that would lock in the GIC for 13 months at a rate of 4.5% interest. This is a good offer considering the 0.57% we have been receiving on our previous product.
- Since the product locks in for 14 months, did the Chamber want to add funds from our general account.
- A discussion was had, in the past, about having an office at Civic square. Is having a physical office in Civic Square or any other location a current priority for the Chamber?
- A comment was made that setting up a physical office needs to be something that the budget can handle for future sustainability.
- Some of the money in our account could be move to a type of investment program that still provides liquidity.

-ACTION: Terry to present options for an investment program at the next board meeting.

MOTION

MSC: J. Penner/A. Mpofo

BIMT the Board approves to renew the Chamber's GIC to a maximum amount of \$25,000 for a period of 14-months.

Carried

5.6. Income

Sept – Chamber Plan \$807.83 (Insert 5.6)

5.7. Outgoing Payments (Insert 5.7)

5.7.1. VRVA - **\$1,205.11 (Cheque)**

-Fees - \$1,099.35

-Expenses: \$105.76

5.7.2. Coaldale Inn –**\$325.55 (Cheque)**

-Board Meeting Sept 7 \$139.60

-B2B Meeting Sept 21 \$185.95

5.7.3. Telus **\$40.58**, Email **\$8.19 (Direct Withdrawal)**

MOTION

MSC: T. Roosen/D. Connick

BIMT the Board approve the expenses as presented.

Carried

5.8. Westland Insurance Cyber Select Insurance Quote **\$400.**

- Does the Chamber need to purchase Cyber Insurance?
- The Chamber does not store any third-party information on the website or on our online files that is not already public.
- Maybe we should add a disclaimer of some sort on our membership application.
- If this is a concern, we could look into beefing our security to prevent this from happening in the first place.
- Maybe the Chamber email should move to a 2-step verification process when signing in.

6. SUB COMMITTEE REPORTS

6.1. Executive – René van de Vendel

- Proxy vote for Canadian Chamber of Commerce AGM.
- The Chamber is not in favour of this option based on the principle of proxy voting.

6.2. Membership – Terry Roosen

6.2.1. B2B Meeting

- October 19 Meeting - Lethbridge Family services are setting up some training for employers on hiring and working with immigrants. Colleen will reach out to Zanya Taylor to arrange a time to present.
- November 16 Meeting -Octopus Creative in-person webinar. “What to post on social media”.
- The Chamber would like to tour Civic Square at some point. In addition to the board, this event should also be extended to our membership.
- Should the Chamber use a B2B Meeting time frame? The next available date is December 21. We can bump this date from noon to 5 pm and host a Christmas event.
- This means that the Civic Square tour should fall on a different date.
- We could consider providing refreshments at that time.
- ACTION: Terry to speak with Jack and Kalen about when is a good time for a Civic Square Tour.**

6.3. Local Advocacy – Leonard Fast

6.4. Community – Daryl Tonin

6.5. Events – Robert Woolf

- A&A Banquet – January 28, 2023 (Clayton Varjassy)
- Civic Square has been booked.

6.6. Communications – Jack Van Rijn

- Chamber Market press release is attached for your review.
- Champaign will be launched after Thanksgiving weekend.

6.7. Political Advocacy – Derek Connick

6.8. Director - Jack Penner

6.9. Director – Archie Mpofu

Christmas Dinner

- Will take place on December 21 at 5 PM at the Coaldale Inn, replacing our B2B event that was scheduled for noon.
- To prevent people who RSVP but do not participate, we can charge them \$10 and offer 2 drink tickets with each ticket purchase.

-ACTION: René will speak make booking arrangements with Ken concerning the Chamber’s Christmas event.

6.10. Director – Clayton Varjassy

6.11. Executive Director – Colleen Van Raalte

- Letter received from CRA regarding NIL Report for payroll deductions.
- Colleen successfully remitted a NIL report on Sept 30, 2022 via telephone.
- Paperwork as been electronically filed.

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7. NEW BUSINESS

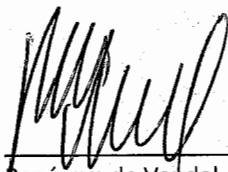
8. UP COMING MEETINGS

- October 19, B2B member Meeting
- November 2, Board Meeting
- December 21 @ 5 PM – Christmas Event
- January 28, 2023, Awards and Appreciation Banquet
- February 15, 2023, Coaldale Chamber AGM

9. ADJOURNMENT

MC: T. Roosen

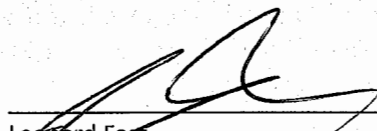
BIMT the meeting of October 5, 2022 is adjourned.



René van de Vandel
President

Nov 2 2022

Date



Leonard East
Secretary

2/11/22

Date